This Quick Guide provides a step-by-step review of the registration process. Also included is a *Troubleshooting page* for use when assisting parents with the registration process.

Step	Step	Screen shot	Comments
#			
1	Register for an LAUSD Account.	Los Angeles Unified School District Al Youth Achieving Los Angeles Unified School District Account Registration Provide the required felds below.	http://passport.lausd.net
	 Provide all of the required information: First and Last name. Email address Security image/audio 	*First Name: Middle Name (Optional): *Last Notifie: *Cast Notifie: <td< td=""><td>Link to Log in/Registration will also be on LAUSD Families website. LAUSD does not provide parents with email accounts.</td></td<>	Link to Log in/Registration will also be on LAUSD Families website. LAUSD does not provide parents with email accounts.
2	Next: Check email for notification sent to complete account registration process.	Experied Los Angeles Unified School District Al Youth Achieving Experied Thank you To complete your registration, an email has been sent to: null Close your browser or click here to exit.	
3	Check your email and activate your account by clicking on "Activate my LAUSD account."	LAUSD Account Activation Interest in the interest interest in the interest interes	
4	Click on "Create password or Reset my password."	Viewerdeet Lin Such Achieving Wiewerdeet Wiese	

5	Review the District's Acceptable Use Policy (AUP). Next, click on box next to "I agree with the terms and conditions of LAUSD" Indicate whether you accept the conditions by clicking on "Accept" or "Decline"	<complex-block></complex-block>	Make sure you review the "Acceptable Use Policy (LAUP) for District Computer and Network Systems" If you select "Decline" you will not be allowed to create a LAUSD account.
6	Read the instructions for creating an acceptable password Enter and re-enter new password Next: Click "Submit"	<page-header><image/><image/><image/><image/><image/><image/><image/><image/><image/><form><image/><form><image/><form><form><form><form><form><form><form><form><form></form></form></form></form></form></form></form></form></form></form></form></page-header>	Before submitting your new password, make sure your username and email address are correct.
7	You will receive notification that your LAUSD Account is Activated.	<image/> <section-header><section-header><section-header><section-header><section-header><section-header><section-header><image/><image/><image/><section-header><section-header><section-header><section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header></section-header>	

8	You can now use your password and email to log-in to	Los Angeles Unified School District All Youth Achieving	
	any of the programs expended on the screen.	User account has been updated. Vour account has been updated. Image: Constraint of the provides and the provides LAUSD parent/guardians access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help them support their child's access to esserbial student data that will help the support their child's access to esserbial student data that will help the support their child's access to esserbial student data that will help the support their child's access to esserbial student data that will help the support their child's access to esserbial student data that will help the support their child's access to esserbial student data that will help the support their child's access to esserbial student data that the support the child's access to esserbial student data the support their child's access to esserbial student data that the support the child's access to esserbial student data that the support their child's accesserbial student data thelp the support the child's access to esse	
9	END		

TROUBLESHOOTING FOR PARENTS/GUARDIANS

Registering for LAUSD Account					
Issue	Resolution				
You have entered all of the information required to register for an LAUSD Account but cannot register	 Make sure you have entered a working email address. Make sure what you entered for the security image/audio is correct. If both are accurate, try using a different browser. If you are still unable to register, please call the LAUSD PASSport Helpline at (323) 224-2402. 				
After entering all information, you received notification that you were sent an email to activate your LAUSD account but did not receive it	 Check your "junk email" box and make sure it is not in there. If you still did not receive the activation email, please call the LAUSD PASSport Helpline at (323) 224-2402. 				
You have received the activation email but the "Create password or Reset my password" link is not working	 Try using a different browser. If the link is still not working, please call the LAUSD PASSport Helpline at (323) 224-2402. 				
You have entered and re-entered your password but cannot continue with the registration process	 Make sure you have read all of the instructions for creating a password and following accordingly. If you have followed the instruction accordingly but you still cannot continue, try using another browser. If you still cannot continue, please call the LAUSD PASSport Helpline at (323) 224-2402 				